

Placemaking Micro Grant Application 2026

Form Preview

Important Information

* indicates a required field

Getting Started

Read the Wyndham City [Placemaking Micro Grant Program Guidelines - Werribee City Centre Pilot 2026](#).

If your project is an event or festival, please also read Wyndham City's [Event Planning Guide](#)

Review the Wyndham City Council Plan 2025-2029, which includes the municipal public health and wellbeing plan and/or strategies relevant to your project

- It's important to align your project with the Wyndham priorities and strategies that can be found on Council's website
- It is recommended that you speak with a Council Officer connected with your project's theme before submitting an application.
- If you need help identifying an appropriate Council Officer, please contact Wyndham City's Customer Service or Placemaking Team on 03 8734 1373.

Collect the required supporting documents

- Supporting documents you may need to upload include Public Liability Insurance certificate of currency and supporting quotes.

Support

If you need support to navigate and complete this form, please refer to the SmartyGrants applicant help guide.

If you need support understanding questions in this form, please contact the Wyndham City Placemaking Team by email placemaking@wyndham.vic.gov.au or phone 1300 023 411.

Have you read the Wyndham City Placemaking Micro Grant Program Guidelines - Werribee City Centre Pilot. *

☐ Yes ☐ No

Have you discussed this project with a Council Officer?

☐ Yes ☐ No

Please provide the name of the Council Officer you spoke to about this project.

NOT a Councillor

Privacy Statement

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Your personal information is being collected by Wyndham City Council for the purpose of assessing and processing your Placemaking Micro Grant Application. Your information will be stored in Council's Customer Database and used to identify you when communicating with Council and for delivery of services and information. By registering your details, you consent to the collection, use and disclosure of your personal information that is required to process your application. Your personal information will be handled in accordance with the Privacy and Data Protection Act 2014 (Vic). For further information about how your personal information is handled, please visit Council's [Privacy Policy](#).

Applicant Details

* indicates a required field

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Applicant Primary Address *

Address

<input type="text"/>
<input type="text"/>

Applicant Postal Address *

Address

<input type="text"/>
<input type="text"/>

Applicant Office Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Applicant Primary Website *

Must be a URL.

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Organisation Information

* indicates a required field

Organisation Information

The organisation listed in this section is the applicant organisation, and must have a registered ABN, actively trading, physical premises within the Werribee City Centre, be compliant with relevant permits and no outstanding acquittals with Wyndham Council. If your application is successful, this organisation will be responsible for ensuring all requirements of the grants are met.

Tell us about your organisation? *

Must be at least 50 words. Hint: What does your organisation do and what is it's purpose.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Project Details

* indicates a required field

Start Date *

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Must be a date.

End Date *

Must be a date.

Project Title *

Must be no more than 250 characters.

What best describes the activity you are seeking funding for? *

- ☐ Community events, workshops & entertainment
- ☐ Collaborative promotions & campaigns
- ☐ Live music & performances
- ☐ Outdoor dining & street furniture
- ☐ Shopfront enhancements & displays
- ☐ Public art, murals & seasonal installations
- ☐ Other:

Project Summary - Tell us in a few sentences what are you planning to do? *

In 50 words or less, what are you trying to achieve and how?

How will it activate Werribee City Centre? (What will people see, do, or experience?) *

- ☐ Attract more visitors
- ☐ Improve shopfront or public space
- ☐ Create community connection
- ☐ Showcase local culture/creativity
- ☐ Encourage people to stay longer
- ☐ Other:

Who will your project benefit? *

- ☐ Local community & families
- ☐ Visitors
- ☐ Local businesses & traders
- ☐ Create community pride & connection
- ☐ Other:

Will you partner with other community groups or local businesses to deliver this project? *

- ☐ Yes ☐ No

If Yes, Who?

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Grant Budget

* indicates a required field

Budget

Please list all expenditure associated with this project below, including items funded by other sources. The total project expenditure may be more or less than the \$1,500 grant amount.

Expenditure	\$

Budget Totals

Total Amount Requested

This number/amount is calculated.

What is the total financial support you are requesting in this application?

Do you have any other sources of funding for this project (e.g. sponsorship funding or a financial contribution from your organisation)? *

- ☐ Yes
☐ No

Supporting Documents & Applicant Declaration

* indicates a required field

Public Liability Insurance Certificate *

Attach a file:

Quotes *

Attach a file:

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Required for grant funding

Quotes

Attach a file:

Required for grant funding

Bank Account Details

Note: The bank account nominated will be directly credited should this application be successful.

The funding will only be paid into a bank account in the name of the organisation applying. **Council will not make payments to third parties, individuals or personal bank accounts.**

Details should include a 6-digit BSB, an account number between 2 and 9 digits and the correct account name. The account name must clearly relate to the name of the organisation applying for funding.

Do not provide personal, an individual's or another organisation's bank account details.

Applicant Primary Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Declaration

This declaration must be made by an authorised representative of the applicant organisation (may be different from the contact person).

By submitting this application, you declare that:

- You are an authorised representative of the applicant organisation
- You are applying with the approval of those in your organisation who are authorised to give such approval
- All information provided is true and correct, to the best of your knowledge, at the time of completing this application
- You have read and understand all requirements outlined in the Wyndham City Placemaking Micro Grants Guidelines and this application form
- You understand:
 - Funding is not guaranteed. The application will be assessed against pre-determined assessment criteria
 - The funding decision of Council is final

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- If successful, the applicant will be required to enter into a funding agreement with Council and comply with its terms
- If successful, the organisation will be responsible for ensuring funds are spent in line with the project outlined in this application, all financial records are kept and all requirements of the grant are met

Applicant Authorised Representative *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Applicant Authorised Representative Position *

Applicant Authorised Representative Primary Phone Number *

Must be an Australian phone number.

Applicant Authorised Representative Primary Email *

Must be an email address.

Would you like to receive the monthly Werribee City Centre e-newsletter? *

☐ Yes ☐ No

Please indicate how you found the online form? *

☐ Very Easy ☐ Easy ☐ Difficult ☐ Very Difficult

Overall, how many minutes did it take you to complete this form? *

Must be a number. Estimate in minutes (e.g. 1 hour = 60 minutes)

Please provide any improvement suggestions we should consider for Wyndham application forms?

How did you hear about Wyndham City's Placemaking Micro Grant program? *

☐ Flyer or Poster ☐ Word of mouth ☐ Werribee City Centre E-Newsletter ☐ Werribee City Centre Trader Meeting

Other

